

Vision : To be a leader in Pharmacy Education, Pharmacy Training and Research in Pharmaceutical Sciences

Mission: To educate and train students in the knowledge and practice of pharmaceutical sciences

To contribute to improvement of health of the society through education programs

To contribute to improvement of health of the society through research programs


Minutes of the Second IQAC Meeting of the Bombay College of Pharmacy (BCP) vide No. IM/002/2019 held on Monday, 25th Nov 2019 at Conference Room at 3.00pm of the Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai.

Following members were present:

1	Dr. N. Sivaprasad	President
2	Dr. Krishnapriya M	I/C Principal
3	Dr. Ujwala Shinde	IQAC Co-ordinator
4	Dr. Premlata Ambre	Vice Principal-Administration
5	Dr. M. Nagarsenker	Emeritus Professor
6	Dr. Evans Coutinho	Prof. of Pharmaceutical Chemistry
7	Dr. Vaishali A Shirsat	HOD- Pharmaceutical Analysis
8	Dr. Krishna Iyer	HOD-Pharmaceutical Chemistry
9	Dr. Vaishali Dixit	HOD-Pharmacology
10	Dr. Pushkala	Industry Expert-TCS
11	Mrs. S. M. Pitkar	IPA-MSB-Secretary
12	Ms. Deepa Warriar	Ph.D Student
13	Dr Clara Fernandes	Invitee

Agenda Points	Recommendations/Action Taken
The Meeting was started with welcoming all the members	
Confirmation of minutes of the meeting held on 12th July 2019 and action taken.	Dr. Ujwala Shinde presented the status and action taken report of points discussed in IQAC meeting held on 12 July 2019.
i. Planning of Final B Pharm Sem VIII project work allotment of guide & budget and electives.	i) Activity done

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<p>ii. Finalization of budget for UG and PG practical.</p> <p>iii. Updating information on documents for NAAC application submission along with fixing the date of application.</p> <p>iv. Framing syllabus and rules (UG/PG) as per autonomous status.</p> <p>v. Formation of academic and examination calendar for the year 2019-2020.</p> <p>vi. Feedback form and Exit form design</p>	<p>ii) Members enquired about the clarity and the preparedness in terms of manpower, infrastructure and monetary support for the M.Pharm PCI scheduled to be adopted in the next academic year.</p> <p>iii) The members mentioned that the vision-mission should be revised at the earliest.</p> <p>The members expressed that the documentation for NAAC requires concerted effort and undivided attention. Further, the NAAC coordinator informed that the data are available for the last three years. Since NAAC requires last 5 years data, information as well as supporting data needs to be collated from students and teachers.</p> <p>iv) Prof. Krishna Iyer informed that the syllabus and the rules have been uploaded on the website in the month of September 2019</p> <p>v) Prof. Krishna Iyer informed that the academic schedule and the examination schedule have been prepared and displayed.</p> <p>vi) Dr. Premlata informed the committee that the feedback and exit form for semester VIII B. Pharm is pending.</p>
<p>Review of result analysis of examinations held in the month of April-May 2019(Sem VIII, VI, IV, II and M. Pharm Sem II)</p>	<p>Results were analyzed for pass and fail for undergraduates. It was noted that in all the subjects passing percentage was 90% and above.</p> <p>However, it was noted that more detailed result analysis report is desirable to reflect the grade results, as per the requirement outlined under NAAC and NBA.</p> <p>Further, all the pending result analysis should be submitted by subject teacher to the examination committee at the earliest.</p>
<p>Schedule for semester examinations (Nov-Dec,2019; Sem VII, V, III, I and M Pharm Sem I) and declaration of results</p>	<p>Prof. Krishna Iyer mentioned that the schedule is prepared, and he requested the faculty members to check the paper at the earliest to facilitate timely declaration of results.</p> <p>Prof. Krishna Iyer informed principal that a CAP room (No.113) having amenities such as cupboard, computer and register to keep a track of Papers/Entries should be provided as there is no place to store to these documents.</p>

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<p>Planning for supplementary examinations for Sem VII, V, III, I and M Pharm Sem I</p>	<p>Prof Krishna Iyer further informed that the supplementary exams will be scheduled after declaration of results.</p>
<p>NAAC documentation requirements and application procedure</p>	<p>Dr. Premlata Ambre informed that the committees have been constituted and the meeting to discuss documentation requirement has been initiated.</p> <p>Dr. Krishnapriya M mentioned that under autonomous status the code of ethics needs to be formalized with signature and then uploaded in the website.</p> <p>Dr. Krishna Iyer informed that Dr. Pawar had shared his experience in Manipal that they have hired 2 officers having degree in MBA having job portfolio to upload data for all government agencies involved in ranking of the institutions.</p> <p>There was a common consensus that it is difficult for teachers to multi-task. The prime duty of a teacher is teaching and research. However, with the demanding administrative work in preparation of documents for ranking authorities research is getting adversely affected. Consequently, there has been drastic decline in the output data essential for acquiring ranking among the top 10 category.</p> <p>Hence, it should be recognized that for growth of the institute we should be competent supporting staff and IT personnel to minimize the workload on faculty.</p> <p>Dr. M. Nagarsenker also conceded the point and mentioned that we need to devote time for Research & Training. NAAC application timeline is too ambitious for us and we need manpower for administration.</p> <p>Dr. Pushkala suggested to have a separate cell for uploading data, attendance handling and other official work.</p> <p>Dr. N. Sivaprasad also emphasized that there is a need for identifying right manpower to increase the efficiency of the administration.</p>
<p>Designing of Research and Consultancy Policies</p>	<p>Dr. Krishnapriya M. mentioned that keeping in view of NAAC requirement the research and consultancy policy of the institute will be formalized and a document thereof will be introduced.</p> <p>Further, if need be, the Research & Consultancy policies will be revised in consideration of the best practices adopted by other premier institutes.</p>

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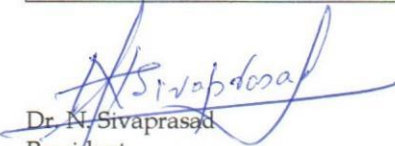
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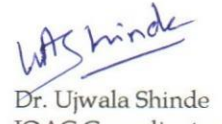
Review of Industry Institute Partnership Cell activities	<p>Dr. Krishnapriya M. AICTE doctoral fellowship for QIP programmes.</p> <p>As Bombay College of Pharmacy (BCP) is recognized by QIP, Dr. Krishnapriya M informed that BCP should apply for National Doctoral Fellowship to students (NDF) which pays a stipend of Rupees 39000/40000 pm. In this context, the college has recognized opportunities for fellowship in 4 thrust areas:</p> <ol style="list-style-type: none"> NANO Science & Technology Drug Modelling & Development Biomedical & Rehabilitation Water purification, conservation and management <p>The said activity is coordinated by Dr. Krishna Iyer and Dr. Sagar Patel.</p>
Any other matter	<p>- Dr. Krishnapriya M. mentioned that for CII award the emphasis was on the industry-institute linkages.</p>
- Meeting ended with vote of thanks	



Dr. N. Sivaprasad
President



Dr. Krishnapriya Mohanraj
I/c Principal



Dr. Ujwala Shinde
IQAC Co-ordinator

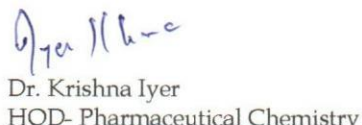


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Vice Principal-Administration

Dr. M. Nagarsenkar
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